

21 March 2006

Dear Councillor

SAFFRON WALDEN TOWN CENTRE MANAGEMENT WORKING GROUP

A meeting of the Saffron Walden Town Centre Management Working Group will be held in the Council Chamber, Council Offices, London Road, Saffron Walden, on Monday 27 March 2006 at 4.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Apologies for absence and declaration of interest.
- 2 Minutes of the meeting held on 8 February 2006 (attached).
- 3 Business arising.
- 4 Determine Terms of Reference
Decision on the objectives and reporting of the working group.
- 5 The Town Centre Proposal. Areas on discussion:
 - Determine the scheme supported by the Working Group
 - Potential funding sources
 - Determine the process for making the scheme a reality
- 6 Any other items that the Chairman considers to be urgent

To:- Councillors P Boland, R F Freeman, M A Hibbs, **S C Jones**, A J Ketteridge and VJ T Lelliott.

Lead Officer: Sarah Saward

Committee Officer: Mick Purkiss